



Employment Application Form

Post Applied for

Personal Details

Surname: Initial(s):

Address:

Town: Postcode:

Contact No: (please specify at least one) Home:

Work

Email address: Mobile:

EQUALITY

Under the terms of the Equality Act 2010, a disability is defined as a physical or mental impairment, which has a substantial and long-term adverse effect on a person's ability to carry out day-to-day activities.

We fully support the terms under the Equality Act 2010. So, if you have a disability and from the information detailed on your application form you appear to have the minimum skills, experience and attributes for the post, you will be guaranteed an interview.

Do you consider yourself to be a person with a disability? Yes No

If called for interview, do you have specific access requirements we should be aware of? Please give details below – (eg ramp access, large print materials).

Qualifications

Type/Level	Subject	Result

Training

Please let us know of any relevant Training/Development you have attended

Subject	Title	Date(s)	Relevance

Professional Membership

Are you a member of a professional institute or society?

Institute/Professional Body	Registration Number	Renewal Date



Current Post

Current Employer	Job Title	Current Salary	Start Date & Notice Period

Please outline your current duties, responsibilities, knowledge & experience:



Previous Work History

Previous Employer	Job Title	Salary upon leaving	Start Date & End Date

Please outline your previous duties, responsibilities, knowledge & experience:

Previous Employer	Job Title	Salary upon leaving	Start Date & End Date

Please outline your previous duties, responsibilities, knowledge & experience:



Previous Employer	Job Title	Salary upon leaving	Start Date & End Date

Please outline your previous duties, responsibilities, knowledge & experience:

Previous Employer	Job Title	Salary upon leaving	Start Date & End Date

Please outline your previous duties, responsibilities, knowledge & experience:

(please add in additional previous employer sections if required)



Support Information

Please use this section to provide further information to support your application. Please outline why you are interested in this role, why you think you would be suited to the post and what you can bring to it. This could be in the form of relevant experience, achievements, skills or interests etc.



Referees

Please provide details of two referees one of which must be your current or most recent employer. We will not take up references unless you are to be invited to the final interview.

Name:	<input type="text"/>	Name:	<input type="text"/>
Occupation:	<input type="text"/>	Occupation:	<input type="text"/>
Tel no:	<input type="text"/>	Tel no:	<input type="text"/>
Company Name:	<input type="text"/>	Company Name:	<input type="text"/>
Address:	<input type="text"/>	Address:	<input type="text"/>
Email:	<input type="text"/>	Email:	<input type="text"/>

Special Details

Driving Licence Details: Do you have a current driving licence? **Yes** **No**

Details of any Endorsements/Penalty Points:

How did you become aware of this vacancy? (Please be specific)

Newspaper Website Other

Legal and Privacy Statement

In submitting this application form, I hereby consent to Machars Action and partner organisations processing and retaining the data contained within this form for recruitment, selection and employment related purposes only.

I declare that all statements I make in this application are true and, to the best of my knowledge and belief, that I have not withheld any relevant information.

I understand that if I have made any false statements or omitted any information, I am liable to have my application rejected, or if appointed, liable to be dismissed.

Signed _____ Date: _____